M.Ed. project course. The student must be registered for a minimum of 3 quarter
hours during the quarter the project is presented to the committee.

Potential problems will be avoided if the student consults with his or her
committee chairperson as work on the project progresses. Ample time should be
allowed to complete the project.

Project Report/Oral Examination

Because of the varied nature of M.Ed. projects, no single format is ideal
for every project. At the time the proposal is approved, the student and
committee should agree on the most appropriate method for presenting the
completed project to the committee. Even though the report to the supervisory
committee may be in the form of a performance or demonstration, a written report
of the project must also be prepared for future reference. The written report
must include, as a minimum, the following:

1. Proposal (with appropriate verb tense changes);
2. Results (including materials produced, description of the
demonstration or presentation);
3. Summary, Conclusion, Recommendations.

Title page format and printing instructions may be obtained from the
departmental secretary. The title page should follow a format that allows for
signatures of committee members (see the attached example). The department may
require that the report be printed on a high quality paper and have a "permanent
type" binding.

The report on the creative project is made as part of the M.Ed. oral
examination. The written portion of the report should be presented to the
committee at least two weeks prior to the oral exam. The "Appointment for